

**Job Description**  
**Village of Suring**  
**PUBLIC WORKS LABORER**

***Public Works Laborer is responsible to the Public Works Department & Village Board for the implementation and completion of the following:***

***Knowledge/Skills to have or obtain:***

- ***Minimum High School Diploma***
- **Water and waste water treatment licenses or be willing to obtain licenses required for job**
- **Attend classes or workshops to gain & maintain knowledge of water & waste water treatment plants**
- **Good time management and self-motivation skills**
- **Knowledge of pumps: centrifugal, diaphragm, etc.**
- **Welding**
- **General knowledge of electrical...both 1 phase and 3 phase**
- **Computer skills**

***Hands-On – Physical Job Duties:***

- **Ability to be on feet 6 – 8 hours per day**
- **Ability to bend, twist, squat, climb, reach**
- **Ability to drive 8 hours**
- **Ability to operate foot controls on equipment**
- **Ability to shovel: dirt, snow, blacktop, etc.**
- **Operate grader, loader, dump/plow truck. etc.**
- **Lifting – 200# maximum with frequent lifting and carrying of 50# items**
- **Maintenance of village property – grounds and buildings, including cleaning, painting, plumbing repairs, etc.**
- **Snow removal**
- **Street patching**
- **Lawn Care and maintenance**
- **Ability to perform maintenance on heavy and light duty equipment and on heavy, medium & light duty trucks**
- **Ability to repair small engines and lawn equipment**
- **Handle & use chain saw, brush cutter, ax & other various small power or manual tools**

**Public Works Laborer must be willing to assist the Public Works Director in the completion of the duties of day to day operations of the Water Plants, Waste Water Plant, Street Maintenance, & Village property maintenance.**

**Must have the ability to work weekends on a scheduled basis, with the flexibility to work in snow removal and water/sewer emergencies after regular scheduled hours.**