

**MINUTES**  
**VILLAGE OF SURING BOARD MEETING**  
**TUESDAY, JULY 9, 2024 AT 6:00 PM**

1. **Meeting Called to Order** by Village President Steffek at 6:00 pm.  
Roll Call: Bengtson, Kohlwey, Kramp, Nieling, School, Schuettpelz, and Steffek, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, and Police Chief Kevin Schneider. Also present: Chester Kruppa, and Andrews Jantz.
2. **Pledge of Allegiance** was recited by all, and the invocation provided by Clerk-Treasurer.
3. **Agenda** motion to approve agenda was made by Bengtson and second by Schuettpelz. All ayes. Motion carried.  
**Open Meeting Notice** statement made by Clerk-Treasurer.
4. **Public Input** Suring Sportsman's Club Outdoor Youth Day is Saturday, August 3, 2024 from 9am – 3pm.  
Clerk informed board that John Mickle stopped in at Village Hall and was not satisfied with how his mailbox was replaced after snow plow season. He wants mailbox moved back to the same place it was. Public Works Department stated they would tend to the matter.
5. **Minutes** of the JUNE meeting(s) were approved with a motion by Kramp and second by Schuettpelz. All ayes. Motion carried.
6. **Maple Valley Community Church**: Discussion and possible action on conditional use permit for 725 E Main Street. – No action taken. Public Hearing to be scheduled for Monday, August 12, 2024 at 4:45 PM.
7. **League of WI Municipalities**: Motion to approve annual insurance renewal made by Kohlwey and second by School. All ayes. Motion carried.
8. **MSA Art Bahr**: Bahr not present, no new report.
9. **Suring Mobile Home Park**: Discussion on mobile home park annual license violation. – No action taken.  
Clerk presented application received from the Mobile Home Park owner on May 2, 2024. Clerk also provided the mobile home park rules that mobile home park owner dropped off after the June Village Board meeting. Clerk informed board that there are many building inspector correction notices that have been sent to the mobile home park owner and renters. Per Village Board bring back to the August meeting for review.
10. **Treasurer's Report \* Clerk's Report**: JUNE 2024 treasurer's report was given by treasurer and motion to approve was made by Schuettpelz and second by Nieling. All ayes. Motion carried. JUNE 2024 clerk's report was given by the Clerk-Treasurer and motion to approve Clerk's report was made by Kramp and second by School. All ayes. Motion carried. Clerk reported past due utility accounts, building inspector update, publication of new monthly meeting time has been posted and published, election update, department of revenue filing update, and upcoming meetings schedule.
11. **BILLS**: were reviewed by the Finance Committee and bill report was presented to each board member.  
Motion to approve the following made by Bengtson and second by Schuettpelz:  
VOUCHERS JULY 01- 20  

General Fund:	\$	15,414.77
Fire Dept:	\$	2,195.09
Water Dept:	\$	2,192.28
Sewer Dept:	\$	5,139.61

  
ROLL CALL VOTE: AYES: Bengtson, Kohlwey, Kramp, Nieling, School, Schuettpelz and Steffek. NAYS: None.  
Motion carried.
12. **DEPARTMENT REPORTS**
  - **POLICE DEPARTMENT**: Chief Schneider gave report for JUNE, 2024, noting 43 calls for service, 9 citations issued, update to board on preparation for National Night Out that will be held in Veterans' Park on Tuesday, August 6, 2024 from 6pm – 8pm, updated on Click It or Ticket It statewide campaign, and patrol update. Motion to approve police department report was made by Bengtson and second by Kramp. All ayes. Motion carried.

- **FIRE DEPARTMENT**: report for JUNE 2024, was presented noting 2 regular meetings, 4 Town of Maple Valley calls (EMS lift assist, false alarm, tree on power line, and investigate fire in dwelling), 1 Village of Suring lift assist, 1 Town of Spruce vehicle fire, 1 MABAS to Underhill. Motion by Kramp and second by Schuettepelz to approve the Fire Department report as presented. All ayes. Motion carried.
- **PUBLIC WORKS**: Clerk read public works director's report for JUNE 2024 which included well permit update, all 3 wells running good, update on Well 2 operational change approved by DNR, Red Maple meter status, treatment center update, street update they patched holes and need crack sealing street inventory for quotes, playground equipment update, recycle center update that gates will be locked due to lumber with nails being left of brush pile and people driving over the landfill. Motion to approve public works report was made by Schuettepelz and second by Kramp. All ayes. Motion carried. Motion to approve dead tree clean up along Peshtigo Brook Rd from Main Street to South of Veteran Street made by Kramp and second by Nieling. All ayes. Motion carried.
- **WATER DEPARTMENT**: JUNE 2024 (included in public works director report)
- **SEWER DEPARTMENT**: JUNE 2024 (included in public works director report)
- **STREETS**: JUNE 2024 (included in public works director report)
- **PARKS**: JUNE 2024 (included in public works director report)
- **RECYCLING**: JUNE 2024 (included in public works director report)
  - Discussion and possible action on landfill monitoring agreement – No action taken. MSA provided a quote for landfill monitoring. Quote was higher than current vendor, Village will remain with current vendor for foreseeable future.
- **TID #1**: JUNE 2024- Clerk reported that Joint Review Board will be scheduled in the near future, so watch for notice on that meeting.

13. **Other information requiring NO board action:**

- National Night Out – Tuesday, August 6<sup>th</sup> 6pm-8pm at Veterans' Park
- Trustee Kohlwey provided summary to all Village Board members are the monthly League of WI Municipalities webinars that have been occurring online.

14. **CLOSED SESSION**: Motion to convene in closed session on the following matters: State Statute 19.85(1)(g) – Conferring with legal counsel for legal advice concerning strategy to be adopted by the board with respect to litigation or enforcement matters in which the board or its designees are likely to become involved: complaints – No closed session needed.

**NO PHONES OR OTHER RECORDING DEVICES ALLOWED**

15. **OPEN SESSION**: Motion to convene in Open Session to make motions from closed session. – N/A

16. **ADJOURNMENT** – next board meeting Monday, August 12, 2024, at 5 PM, due to Election on Tuesday, August 13<sup>th</sup>. Motion to adjourn made by Schuettepelz and second by Bengtson. All ayes. Motion carried. Meeting adjourned at 5:52 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher